

Blue Water Sailing Club

Website Access – Login/Access Hints & Tips

The following is intended to help BWSC members obtain a username and password to the “Members Only” area of the website.

The BWSC website uses a username and password to limit access to members of the club. The reason for this is that the website contains information that only club members need to know (such as the board meeting minutes) as well as personal information (such as member contact information and email addresses).

The following outlines 2 main items of interest – obtaining a username and password the first time, and retrieving your password if you forget it.

Instructions for obtaining a username and password:

1. Go to the BWSC main website - <http://www.bluewatersc.org>
2. Click on the Members Only button, and then enter the Members Only area.
3. This will bring up a grey login box. The first time, you need to click the "REGISTER HERE!" link at the bottom right hand of the box.
4. You will be asked to enter a username and password, and to confirm the password. You can select practically anything you like. Something easy is recommended! The password must be 7 characters or more.
5. You are then asked for "Additional Information". First Name, Last Name, and E-Mail are required.
6. Once that info has been submitted, a success page should appear. You will also get an email confirming your registration.
7. What happens next is the webmaster receives an email with your registration. Before you can login, your BWSC membership needs to be verified. This is done manually against the current membership list. If you don't hear back in a reasonable timeframe send an email to the current webmaster at jeff.kenyon@hp.com.
8. Once your BWSC membership has been verified, you will receive a second email letting you know you can now login.
9. Go back to the Members Only area, and enter your username and password. You should also check the "Keep Login Details" checkbox. If you use the same computer, it will save your information, and you *won't have to enter it again*, just go directly to the BWSC Member's Only area. Infrequently, this information gets lost on your local computer, and you will have to enter it again.
10. You should also bookmark the direct link to the BWSC Member's Only area:
<http://www.bluewatersc.org/Members%20Only/>

Instructions for retrieving your password if you've forgotten it:

If your computer (or you) has “lost” your username and password, you will see the grey login box again, and you will need to re-enter your username and password. If you can't remember your username or password, just send an email to the webmaster, who can look it up for you in the database. The current webmaster can be reached at jeff.kenyon@hp.com.

As always – it is best to use a simple username and password that you use all the time, so you can remember it.